



Rights and Responsibilities of Aid Recipients

As a financial aid recipient, you have the **Right** to:

- Have your eligibility for financial aid be determined in an equitable manner consistent with federal regulations and ESCC's policies.
- Be considered for those programs for which you qualify as long as funds are available.
- Receive information about how your financial aid eligibility was determined.
- Obtain information about all financial aid programs and scholarships.
- Expect notification of your financial aid offer and any adjustments made to it.
- Expect that your financial records, your parents' financial records, and your financial aid offer information be kept confidential in accordance with the Federal Education Right to Privacy Act (FERPA).
- Receive resources about federal student loans and debt management.
- Know ESCC's refund policy.

As a financial aid recipient, you are **Responsible** for:

- Complete all application forms accurately and submit them on time to the appropriate location.
- Submit complete and accurate information on which we base your eligibility for financial aid
- Complete [Entrance Loan Counseling \(ELC\)](#) and [Master Promissory Note \(MPN\)](#) before you receive your first loan.
- Review Terms and Conditions of your financial aid award offer via your MyESCC student portal.
- Review and answer the Title IV Authorization via your MyESCC student portal.
- You are responsible for reading and understanding all the forms you are asked to sign and for keeping copies of the forms.
- Use the aid awarded to you for educationally related expenses.
- Report to the office of financial aid any additional financial resources you receive during the period of your financial aid offer.
- Seek advisement prior to withdrawing.
- Complete [Exit Loan Counseling](#) about loan repayment when you graduate, stop attending college, and/or drop below less than half-time enrollment status.
- In borrowing money, you assume the responsibility for repaying the loan.
- Report any changes in your status, including informing the college and your loan servicer of changes in your name, address, social security number, and graduation date. You must notify your loan servicer if you transfer to another school, withdraw from school, or drop below half-time enrollment in any semester.